From:	Irving, Toni </O=STATE OF ILLINOIS/OU=FIRST ADMINISTRATIVE GROUP/CN=RECIPIENTS/CN=TONI.IRVING>
Sent:	Friday, November 9, 2012 7:50 PM
To:	Jenkins, Lorri <Lorri.Jenkins@Illinois.gov>
Subject:	Re: NRI Closeout

Ok

Toni Irving
Deputy Chief of Staff
Governor Pat Quinn

From: Jenkins, Lorri
Sent: Friday, November 09, 2012 01:48 PM
To: Irving, Toni
Subject: RE: NRI Closeout

I will ask our fiscal manager on Tuesday; I'm sure there is. However, I don't know that I will be provided access. I will inquire and let you know.

Lorri Jenkins
NRI Program Director
Illinois Violence Prevention Authority (IVPA)
100 W. Randolph Street
Suite 4-750
Chicago, Illinois 60601
312 814 8247 DL
lorri.jenkins@illinois.gov

From: Irving, Toni
Sent: Friday, November 09, 2012 1:42 PM
To: Jenkins, Lorri
Subject: Re: NRI Closeout

Isn't there a budget file?

Toni Irving
Deputy Chief of Staff
Governor Pat Quinn

From: Jenkins, Lorri
Sent: Friday, November 09, 2012 01:35 PM
To: Irving, Toni
Subject: RE: NRI Closeout

I don't know. Shaw didn't share that information with me. How can I find out and secure funding?

Lorri Jenkins
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From: Irving, Toni
Sent: Friday, November 09, 2012 1:31 PM
To: Jenkins, Lorri
Subject: Re: NRI Closeout

Was there an anticipated budget, projected cost?

Toni Irving
Deputy Chief of Staff
Governor Pat Quinn

From: Jenkins, Lorri
Sent: Friday, November 09, 2012 01:19 PM
To: Irving, Toni
Subject: RE: NRI Closeout

We were supposed to have temps this year to help with spot checks but it never came to fruition for various reasons (wrong people, timing, etc.). This closeout is more intense, as we are requiring agencies to provide documentation for their expenditures. Going through the receipts will take more time, which we really don't have.

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From: Irving, Toni
Sent: Friday, November 09, 2012 12:06 PM
To: Jenkins, Lorri
Subject: RE: NRI Closeout

Were there temps hired for closeouts last year?

Toni Irving, Ph.D
Deputy Chief of Staff
& Senior Advisor
Governor Pat Quinn
100 W Randolph St
Chicago, IL 60601

From: Jenkins, Lorri
Sent: Thursday, November 08, 2012 11:44 AM
To: Irving, Toni
Subject: NRI Closeout

Hi Toni,
The NRI team and I are working on completing the closeout process for our grantees. We have required them to submit

receipts for the 4th quarter for all expenditures. That said, we will need 2-3 temps for 30 days to assist with reconciliation of reports so that we can determine spent and unspent amounts for all 176 grantees. We had cubicles equipped with phones and computers designated for us in the area formerly occupied by CMS on the 4th floor.

Please let me know what I need to do to secure the aforementioned resources. The temps should start no later than November 28th, as the majority of reports are due on November 30th and we'll need time to train them.

Thanks,
Lorri

Lorri Jenkins
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