	A	B	C	D	E	F	G	H
1								
2					Manual Checks			
3	Name							
4					2/29/2012	3/15/2012	3/30/2012	4/16/2012
5								
6	**Green, Twanda (Twin)**				$1,000.00	$1,000.00	$1,000.00	$1,000.00
7			Chk #		NONE	NONE	NONE	494
8	Date Cashed				N/A	N/A	N/A	N/A
9	Result				Not on P/R	Not on P/R	Not on P/R	O/S chk
10								
11	**Anderson, Sheri**				$2,100.08	$1,750.00	$1,750.00	$1,750.00
12			Chk #		447	461	475	488
13	Date Cashed				2/29/2012	3/16/2012	3/30/2012	4/16/2012
14	Result				OK	NSF-3/19	OK	OK
15								
16	**Cannon, Karen**				$900.00	$1,500.00	$1,500.00	$1,500.00
17			Chk #		449	463	477	490
18	Date Cashed				3/1/2012	3/16/2012	3/30/2012	4/18/2012
19	Result				OK	OK	OK	NSF-4/23
20								
21	Check was replaced with manual check # 6038 -4/30/12- cashed 5/2/12-OK							
22	Payment made to Barr Management to cover check cashed at currency exchange- check # 6056-5/3/12-cashed 5/8/12 OK							

	I	J	K	L	M	N
1						
2			Total Per			Total NSF
3			Report			Checks
4	4/30/2012					
5						
6	$1,000.00		$5,000.00			$1,000.00
7	6031					
8	5/17/2012					
9	NSF-5/18					
10						
11	$1,750.00		$9,100.08			
12	6026					
13	5/2/2012					
14	OK					
15						
16	$1,500.00		$6,900.00			
17	6028					
18	5/2/2012					
19	OK					
20			$21,000.08			$1,000.00
21						
22						

	A	B	C	D	E	F	G	H
23								
24	**Discrepancies:**							
25								
26	1) Twin Green not on payroll register for 2/29, 3/15, and 3/30 payroll periods, but has three payrolls per reports							
27	Check # 494 not been presented for payment to date, as she was on P/R register 4/16/2012							
28								
29	2) Health insurance: Twin Green is under **three** programs, yet the fringes were on the report for $1,051.00							
30	for health insurance. Her premium is $643.35 per BC/BS for March 2012 with no indication of other payments for April or May							
31								
32	3) Other NSF Checks (Other LOC staff) include:							
33								
34	Elizabeth Foster	491			4/16/2012		$750.00	
35	Grady Anthony	492			4/16/2012		$360.00	
36	Mary Hutch	496			4/16/2012		$750.00	
37								
38							$1,860.00	
39								
40	4) Payroll checks have not been processed through outside payroll processor since							
41	April-all payroll checks are manual as of May 2012 bank statement							

	A	B	C	D	E	F	G	H
1								
2					Manual Checks			
3	Name							
4					2/17/2012	2/29/2012	3/15/2012	3/30/2012
5								
6	**Green, Twanda (Twin)**					$881.60	$881.60	$881.60
7			Chk #			NONE	NONE	NONE
8	Date Cashed					N/A	N/A	N/A
9	Result					Not on P/R	Not on P/R	Not on P/R
10								
11	**Lewis. John**					$1,371.47	$1,371.47	$1,371.47
12			Chk #			457	471	485
13	Date Cashed					2/29/2012	3/15/2012	3/30/2012
14	Result					OK	OK	OK
15								
16	**Beninato, Gina**						$332.32	$900.00
17			Chk #				462	476
18	Date Cashed						3/21/2012	4/3/2012
19	Result						NSF-3/23	OK
20								
21	**Harwell, Eric**				$187.47	$187.47	$187.47	$187.47
22			Chk #		446	454	468	482
23	Date Cashed				N/A	3/2/2012	3/20/2012	4/10/2012
24	Result				O/S chk	OK	OK	OK
25								
26								
27								
28								
29								

	I	J	K	L	M	N
1						
2				Total Per		Total NSF
3				Report		Checks
4	4/16/2012	4/30/2012				
5						
6	$881.60	$881.60		$4,408.00		$881.60
7	494	6031				
8	N/A	5/17/2012				
9	O/S chk	NSF-5/18				
10						
11	$1,371.47	$1,371.47		$6,857.35		$1,371.47
12	498	6035				
13	4/17/2012	5/2/2012				
14	NSF-4/18	OK				
15						
16	$360.00	$360.00		$1,952.32		$332.32
17	489	6027				
18	4/30/2012	N/A				
19	OK	O/S chk				
20						
21	$187.47	$187.47		$1,124.82		$187.47
22	495	6032				
23	4/19/2012	5/16/2012				
24	NSF-4/20	OK				
25						
26						
27						
28				$14,342.49		$2,772.86
29						

	A	B	C	D	E	F	G	H
30								
31	**Discrepancies:**							
32								
33	1) Twin Green not on payroll register for 2/29, 3/15, and 3/30 payroll periods, but has three payrolls per reports							
34	Check # 494 not been presented for payment to date, as she was on P/R register 4/16/2012							
35								
36	2) Health insurance: Twin Green is under **three** programs, yet the fringes were on the report for $717.12							
37	for health insurance. Her premium is $643.35 per BC/BS for March 2012 with no indication of other payments for April or May							
38	John Lewis' premium is $395.81 and he is the only other NRI/HCI employee besides Twin Green with insurance							
39								
40	3) Other NSF Checks (Other LOC staff) include:							
41								
42	Elizabeth Foster	491			4/16/2012		$750.00	
43	Grady Anthony	492			4/16/2012		$360.00	
44	Mary Hutch	496			4/16/2012		$750.00	
45								
46							$1,860.00	
47								
48								
49	4) Payroll checks have not been processed through outside payroll processor since							
50	April-all payroll checks are manual as of May 2012 bank statement							

	A	B	C	D	E	F	G	H	I
1									
2			Re-Entry		SBC		Total		Comments
3									
4	**Balance FY 2011**		**$ 31,437.89**		**$ 24,868.49**		**$ 56,306.38**		
5									
6	**Paid Debts**								
7	Anderson, S.		$ (9,100.00)				$ (9,100.00)		Manual check # 6038 cured NSF check March 19th
8	Cannon, K.		$ (6,900.00)				$ (6,900.00)		NSF cured through payment to Barr Management
9	Green, Twin		$ (5,000.00)		$ (4,408.00)				Forwarded copy of cashier's check made payable to Twin Green for $10,000.00 dated 6/14/12 paid by check # 1011 payable to **CASH** for cashiers check # 506778
10	Lewis, J				$ (5,485.88)		$ (5,485.88)		Check # 498 NSF-no indication check has beed paid
11	Beninato, G.				$ (1,952.32)		$ (1,952.32)		Sent final payment via certified mail-chk # 506780 dated 6/14/12 from check # 1011 made payable to **CASH**
12	Harwell, E				$ (936.53)		$ (936.53)		Check # 446 still outstanding-no indication of payment. Check # 495 NSF-Replaced by manual chk # 5554-ok
13									
14	FICA		$ (979.20)		$ (640.67)		$ (1,619.87)		No indication of payroll taxes being paid for manual payroll processing since April 16th
15	Contractual-Rent		$ (230.00)		$ (266.40)		$ (496.40)		Check # 5547-OK no indication of additional $1,102.12 per combined reports payable to City of Markham and Precision Cleaning
16	W/C Ins		$ (338.10)		$ (230.91)		$ (569.01)		Check # 4337 Paid OK
17	Healthcare		$ -		$ -		$ -		No indication of check cashed to date # 6059
18	Contractual Employment		$ (125.00)		$ (125.00)		$ (250.00)		Chk # 6043 for $250.00 for P. Wetzel-$950.00 unaccounted for per report
19	Telephone/Comm		$ (209.60)		$ (294.39)		$ (503.99)		Paid via bank debit-OK
20	Equip Rental		$ (385.50)		$ (481.08)		$ (866.58)		Paid via bank debit-OK
21	Liability Ins		$ (249.40)		$ (225.07)		$ (474.47)		Check # 6053 Pd 5/16/12-OK
22									
23									
24	**2nd Qtr Payment**				**$ 6,381.51**		**$ 6,381.51**		Payment issued 4/23/12
25									
26	**Unaccounted**		**$ 7,921.09**		**$ 16,203.75**		**$ 24,124.84**		

	A	B	C	D	E	F	G	H	I
1									
2			Re-Entry		SBC		Total		Comments
3									
4	**Balance FY 2011**		**$ 7,921.09**		**$ 9,822.24**				
5	**2nd Qtr Payment**				**$ 6,381.51**		**$ 24,124.84**		
6									
7	**Paid Debts**								
8	Anderson, S.		$ (3,952.92)				$ (3,952.92)		All four 3rd qtr checks cleared-employer tax and other obligations unaccounted for/unpaid. Checks are net amount
9	Cannon, K.		$ -				$ -		Check # 6062-Uncertain whether for K. Cannon payroll or FICA per 3rd qtr SBC report
10	Green, Twin		$ -		$ -				Per 3rd qtr reports, **check # 1011 and cashiers check # 506778 used. These same checks covered 2nd qtr payroll for Ms. Green. Also, check # 6055 dated 5/16/12 is unaccounted for but on 3rd qtr report**
11	Lewis, J				$ (2,993.29)		$ (2,993.29)		All four 3rd qtr checks cleared-employer tax and other obligations unaccounted for/unpaid. Checks are net amount
12	Beninato, G.				$ -		$ -		
13	Harwell, E				$ -		$ -		
14									
15	FICA		$ -				$ -		Checks prepared for outside taxing authorities-no breakdown of what quarter it covers and two checks remain outstanding for FICA and SUTA Taxes
16	Contractual-Rent		$ (400.00)		$ (399.60)		$ (799.60)		Check # 5551 Paid OK
17	W/C Ins		$ -		$ -		$ -		
18	Healthcare		$ -		$ -		$ -		
19	Contractual Employment		$ -		$ -		$ -		
20	Telephone/Comm		$ (104.80)		$ (98.13)		$ (202.93)		Paid via bank debit-OK
21	Equip Rental		$ (63.80)		$ (60.11)		$ (123.91)		Paid via bank debit-OK
22	Liability Ins		$ -		$ -		$ -		
23									
24									
25					**$ -**		**$ -**		
26									
27	**Unaccounted**		**$ 3,399.57**		**$ 12,652.62**		**$ 16,052.19**		