Tom-Louis W Gray Sr.

[redacted]

[redacted] **Cell**

[redacted] **Home**

Objective: Seeking position for

Service-focused Social Worker and Administrator with a strong commitment to serving the needs of youth and adults, including homeless, emancipated youth and special-needs populations.

I Excel in program and organizational leadership/planning, with documented success, overcoming challenges of limited resources and financial constraints to design high-quality, cost-effective and comprehensive service offerings.

Skilled in building community support, key coalitions and strategic interagency partnerships. Backed by solid credentials (MS), candidacy for doctoral degree in organizational Leadership with strengths in program, personnel and case management.

Work Experience

Nexus Corporation/ Clinical Supervisor

7/2008 - Present Indian Oaks Academy Manteno, IL

Overseer of 18 bed program housing females 12-21yrs. Responsible for the coordination of services in individual and group therapy, counseling, and independent living skills. Supervisor of a team of 18 social workers, case managers, group facilitators and direct-care staff. Develop and maintain strong community alliances with county/state agencies, police departments and youth-service programs.

Program Contributions:

- Demonstrated outstanding case management (caseload of up to 18) and dedication to clients, as evidenced by repeated promotions, favorable discharges, and graduations throughout tenure.
- Achieved a record of 95 percent post residential placements propelling both individual and program success through subsequent income generation.
- Provided highly visible, caring client service that resulted in 100 percent of assigned clients remaining eligible for placement into group homes, (TLP's) Transitional Living Programs and (ILO's) Independent Living Programs.
- Led turnaround of emancipated youth program from a 40 percent monthly turnover rate to a 10 percent monthly turnover rate within 6 months. Motivated program participants to earn high school diplomas/GEDs, enroll in community college or secure full-time employment.
- Developed proposal and delivered presentation that assisted principals in improving the level of services provided to youth displaying adverse behaviors due to diagnosis of ADHD, Mood Disorders, and Bipolar Disorders
- Experienced in facilitating in multi-disciplinary meetings, team meetings and staffing to ensure adequate supervision and training.
- Experienced in recruiting, hiring, job coaching, and exit interviews.

Program Manager

6/2006 - 7/2008 Aunt Martha's Youth Services Chicago, IL (CRC) Children' Reception Center

Provided leadership for homeless shelter for wards of (DCFS) Department Of Children & Family Services. Served on interdisciplinary team to provide case management and placement services for housed residents. Provided supervision for 52 employees within the facility. Developed weekly group programs and maintained documentation to fulfill funding-source requirements.

Program Contributions:

- Designed and implemented creative group programs benefiting mentally challenged consumers (ages 12 to 21) and enhancing their social skills and self-esteem.
- Launched an ongoing event agenda that included program culture incentives, holiday celebrations, current events discussion groups, voting trips and numerous community excursions.
- Facilitated supportive services/counseling for client family members to address special concerns and ease the transition during home holiday visits.
- Forged community connections benefiting staff, clients and their families.
- Collaborated closely with interdisciplinary team members on development of appropriate case plans meeting individual client needs.

Unit Supervisor

Lawrence Hall Youth Services

12/1999-6/2006 Chicago, IL

- Prepared complex reports, (MHA) Mental Health Assessments, (ITP's) Individual Treatment Plans and Supervision Plans, (BIP) Behavior Intervention Plans for managed care and treatment for all residents in care, ensuring full compliance with agency requirements and deadlines.
- Author of professional correspondence to customers and vendors.
- Providing counseling and therapy to juveniles 12-21yrs-educating employees, interns and volunteers on proper programmatic issues.
- Responsible for conducting small-group sessions on Community Support
- Residential/Counseling techniques

Education

2007-Present Argosy University, Chicago ,IL 3.8 GPA

Organizational Leadership

- Candidate for doctoral degree.

2004 -2007 Spertus Institute of Jewish Studies, Chicago, IL

MS in Human Services Administration/Non Profit Management

Skills

Skill Name	*Skill Level*	*Last Used/Experience*
Case Planning & Management	Expert	Currently used/20 years
Client Advocacy-Fitness Nutrition-Health &Wellness	Expert	Currently used/20 years
Community-Client Relations	Expert	Currently used/20 years
Client Needs Assessment & Response	Expert	Currently used/20 years
Community Outreach	Expert	Currently used/20 years
Program Administration & Policy Development	Expert	Currently used/20 years
Grant Program Management	Intermediate	Currently used/11 years

Fundraising & Donor Relations	Intermediate	Currently used/11 years
Licensing Issues & Regulatory Compliance	Intermediate	Currently used/11 years
Staff Development & Supervision	Expert	Currently used/20 years
Interagency Partnerships / Referrals	Expert	Currently used/20 years
Life-Skills Counseling	Expert	Currently used/20 years

Additional Information

Respected personal developmental leader and member of interdisciplinary teams – able to instill a shared sense of purpose to provide optimal services, resources and programs for those in need. Deeply committed to improving the quality of life for students families and the community, with a special interest in providing case management services for those in need.

Tom-Louis W Gray Sr.
[redacted]

Dear Human Resources:

Please accept this letter as an expressed interest for the position of Director of the Illinois Violence Prevention Fund. The position requirements and my skills are a perfect match. As you'll see on my resume, I have the Educational background, professional experience, and track record for which you are searching. For 22 years, I have worked exclusively as a qualified Mental Health Professional. I am eligible for the Illinois licensure examination. I began my career as a direct care worker and moved into management, implementing programs for youth of all ethnicities who were placed in the care of the State due to being willfully abandoned, neglected, physically and sexually abused. In addition to direct care, I have provided clinical counseling and therapy for individuals, groups and their families that sought solutions to their problems in our schools.

My area of expertise is in leadership management and organizational development. I have years of experience in directing multiple facets within the departments of organizations; in addition to collaborating with other community agencies. My background in social services includes repeated successes of turning lives and poor performing programs within agencies around with the demonstrated ability to motivate direct care employees to perpetuate the same spirit of achievement.

I specialize with youth of all ages. I have worked with clients from 0-21yrs of age, infants born addicted to illegal substances, those inflicted with HIV, incarcerated youth, youth on probation and their families. I am deeply committed to giving a 100% effort in any task put before me. With my commitment and my experience, I believe this will enable me to maintain a very high quality performance. I am results driven and success oriented with the ability to positively influence organizational outcomes.

In addition, I am motivated and enthusiastic, and would appreciate the opportunity to contribute to your organization's success.

I can promise that my commitment will meet your standards, and I will make myself available at your convenience, during or outside of normal business hours.

Sincerely,

Tom-Louis W. Gray Sr. M.S